Tips on contacting Metchosin's Mayor and Council

Metchosin residents should feel free to contact their Mayor and Councillors when concerns arise with situations in the District. Our elected officials are: Mayor John Ranns, Councillor Andy MacKinnon, Councillor Kyara Kahakauwila, Councillor Sharie Epp and Councillor Marie-Térése Little.

Contact by e-mail

Have a concern? Raise the issue simultaneously with Mayor, Council and the Chief Administrative officer (CAO, Lisa Urlacher):

<u>jranns@metchosin.ca</u>; <u>andy@metchosin.ca</u>; <u>kyara@metchosin.ca</u>; <u>mtlittle@metchosin.ca</u>; <u>sepp@metchosin.ca</u>; <u>Lurlacher@metchosin.ca</u> mayorandcouncil@metchosin.ca;

We have often sent e-mail messages to Mayor, Council and CAO, and followed up with phone calls to specific council members.

Contacting by phone:

The main District phone number is 250-474-3167. You can reach the CAO at this number, and sometimes the Mayor.

The Councillors personal phone numbers are listed on the District's website and are:

- Mayor John Ranns: 250-478-3446
- Councillor Andy MacKinnon: 250-478-8232
- Councillor Kyara Kahakauwila: 250-516-9302
- Councillor Sharie Epp: 250-478-8400
- Councillor Marie-Térése Little: 250-508-8756

Ask for a meeting:

Request to meet directly with the Mayor and specific Councillors. If you do, be prepared to be clear and specific on the issues you want to discuss. Come to these meetings with facts and information (dates, descriptions, photos).

Visit the District Office:

You can take concerns directly to staff and the Mayor at the District office. Residents are often asked to file a formal complaint about situations (dumping, tree cutting, etc.).

Submit a formal complaint by e-mail

You do NOT have to go to the District office to file a formal complaint. We would suggest that you put "Formal Complaint" in the subject line, along with other specifics. As complaints are handled by District staff, the e-mail should be addressed to the CAO (<u>Lurlacher@metchosin.ca</u>), and you may wish to (as we often do) to CC the Mayor and Council. Remember to include photos and as much factual information as possible.

Respectful engagement

Metchosin's Mayor and Councillors have made a strong commitment to being accessible to residents. We always aim to make contacts with our elected officials respectful, even when there are differences of opinion.